



New View/Report Functionality

Scope

Business Practice Statement

Reason for Update

Procedure to Address

Definitions

Scope

All Indiana University Budget Construction approvers at the Responsibility Center (RC) or Campus level.

Business Practice Statement

Budget Construction approvers at the RC or Campus level will now have view and report printing access within the BC application and IUIE Budget Construction report printing.

Reason for Business Practice

Previously when an RC or Campus level BC approver pushed the budget to a lower level or the budget was pulled to a higher level than the user, when attempting to access an account the user would receive the “no access” message. The only access to report printing was while the budget was at the user’s level. This resulted in outdated report information since the budget continues to evolve with normal daily operations.

Procedure to Address

View/Report Access: With the ability to view and process reports, the RC and Campus level users can track changes and updates to their budgets throughout the budgeting process.

Definition

View/Report Access: View access will allow the RC and Campus BC users to view their budgets in the view only mode. They will also have the ability to print all BC application reports and IUIE budget reports throughout the budgeting process.

