2022-23 Draft Operating Budget Calendar

Due date

Sept. 20, 2021  Send to campuses – post to website
  • DRAFT Budget Construction processing schedule

October 7-8, 2021  Trustee meeting – IUPUI

October 15, 2021  5-year Budget Model Portal Opens (Closes December 8th)

Dec. 2-3, 2021  Trustee meeting – IU Kokomo

Dec. 8, 2021  5 year Budget Model Portal Closes & Narratives Due

Dec. 13, 2021  Request from campuses:
  • Identification of base transfers, anticipating reorgs (due Jan. 14, 2022)

Request from Risk Management
  • Fire and casualty insurance usage and cost rates (due March 4, 2022)

Request from Investment and Debt Management:
  • Debt service obligations (due Mar. 4, 2022)

Jan. 14, 2022  Receive from campuses:
  • Identification of all base transfers anticipating any reorganization or reallocation plans

Feb. 1, 2022  Begin President’s Budget Conferences - end March 31st

Feb. 3-4, 2022  Trustee Meeting – IUPUI

Feb. 7, 2022  Publish to Web/Open for access:
  • 2022-23 non-instructional fee income and other incidental (Close Application April 8, 2022)
  • Credit Hour Projector available (Close Application April 8, 2022)

Send to campuses:
  • Energy and Utilities Actuals for budget planning

Mar. 4, 2022  Receive from Risk management:
  • 2022-23 Fire and Casualty Insurance Rates

Receive from Investment and Debt Management:
  • Debt service obligations
2022-23 Draft Operating Budget Calendar

Mar. 18, 2022  
Request from Office of Research Administration:
- Contracts & Grants expenditure projections (due April 22nd)

Mar. 21, 2022  
Budget construction environment and tables created ("Genesis")
Org and account changes to Alicia for BC Updates

April 4, 2022  
ADMINISTRATIVE FREEZE OF BASE BUDGET (other than adjustments within responsibility centers) – campus may freeze earlier

April 7-8, 2022  
Trustee meeting – IU Bloomington

April 8, 2022  
Close Applications
- 2022-23 non-instructional fee income and other incidental (INC INC)
- Credit Hour Projector

April 11, 2022  
SYSTEM FREEZE - base budget for detailed budget construction (base column of BA is grayed out)
- Any Outstanding Budget Adjustments will be cancelled
- Populate Benefit Rates/Reason Codes

April 12, 2022  
Budget pushed down to chart level/Detailed budget construction available

April 22, 2022  
Receive from Office of Research Administration:
- Contracts & Grants expenditure projections

May 20, 2022  
Regional Campus/UA Budgets pulled to IU-UNIV
Campus Review of Budgets
- Budget Narratives due
- Union negotiations complete

May 31, 2022  
Detailed Budget Construction ends; no changes without UBO approval
- Budgets pulled to IU-UNIV level – Snapshot taken
- No level changes
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 1, 2022</td>
<td>Test Union Export/Import</td>
</tr>
<tr>
<td>June 3, 2022</td>
<td>Pre-Test Payroll Load (edit check cleanup)</td>
</tr>
<tr>
<td>June 6, 2022</td>
<td>KFS/People Soft STG Refresh (early morning) Test payroll (6pm)</td>
</tr>
<tr>
<td>June 7, 2022</td>
<td>Production Union Export/Import</td>
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<tr>
<td>June 8-10, 2022</td>
<td>Production Union Rebalancing</td>
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<tr>
<td>June 16-17, 2022</td>
<td>Trustee meeting – IU Northwest</td>
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<tr>
<td>June 16, 2022</td>
<td>Flip flags off – BSYNC, CSFUPDT, PSYNC, BCUPDT into view-only mode, Salary Load in Audit Mode</td>
</tr>
<tr>
<td>June 17, 2022</td>
<td>Budget and salary loads, Update Mode</td>
</tr>
<tr>
<td>June 20, 2022</td>
<td>Budget pushed down to Campus level</td>
</tr>
<tr>
<td>Week of June 20, 2022</td>
<td>Departmental work papers available</td>
</tr>
<tr>
<td>June 21, 2022</td>
<td>July 1 Archive</td>
</tr>
</tbody>
</table>